



Town of Churchill

Meeting Minutes

February 11, 2015 - Infrastructure Operations and Recreation - 4:00

Councillor Shane Hutchins
Councillor Bill Dingwall
Councillor Joanne Stover
Acting Executive Director, Dmytri Kandirun
Director of Facilities, Rick Nicholson
Director of Finance, Gail Hodkin
Recreation and Event Coordinator, Connie Krahenbil
Executive Assistant, Erika Ingebrigtsen

1. CALL TO ORDER

Councillor Dingwall called the meeting to order at 4:17 P.M.

2. APPROVAL OF THE AGENDA

2.1 Review of Minutes

The minutes of the January 14, 2015 meeting were reviewed by the committee, no items were noted.

3. DEPARTMENTAL REPORTS, CORRESPONDENCE, AND/OR PRESENTATIONS

3.1 Fire Department

Chief Whitmore provided a verbal report, the following items were noted;

- January 2, 2015
 - 15 Selkirk st.
 - Smoke alarms sounding
 - 7 respondents with Pumper 1 and Unit 4
 - MHA On-Call was on the scene
 - Faulty smoke alarm set off adjoining units
 - MHA was notified.
- January 8, 2015
 - Fire alarms sounding
 - Churchill Health Centre
 - 6 respondents with Pumper 1
 - Construction Crews accidentally set off the fire alarm under the hospital.
- January 20, 2015
 - 15 Selkirk St.
 - Smoke alarms sounding
 - 5 respondents with Pumper 1 and Unit 4

- EMS and MHA were non scene
 - Faulty smoke alarm set off adjoining units
 - MHA was notified again
- January 29, 2015
 - Parks Canada Garage
 - Smoke alarms sounding
 - Parks Canada Staff on scene
 - 6 Respondents with Pumper 1 and Unit 2.
 - Overheated in floor heating boiler set off the relief valve causing steam to set off the smoke detector.
- February 5, 2015
 - Fire alarms sounding
 - 6 respondents with Pumper 1 and Unit 2
 - Town employees accidentally set off the fire alarm in the Complex.
- Current Membership is 19
- One member has acquired incident command system 100
- Unit 4 replacement has arrived
 - Supplier of the lightbar will be in Churchill during March and have offered to wire in the lights.
- The Churchill Volunteer Fire Department is reviewing more modern decals for the new unit and will place the order once the design has been approved.

Council requested that the Fire Department Reports include the day of the week and time of calls.

3.2 Director of Public Works and Utilities

D. Kandiurin provided a verbal report the following points were noted.

Public Works

- Winter schedule is ongoing
- Operators are performing regular maintenance on equipment as well as housekeeping duties.
- COR Certification training is ongoing.
- Grader is currently not working, we are looking at a variety of solutions in the meantime.
 - The cost of maintenance is making it difficult, looking to purchase a new grader.
- Preparations for Aurora Winterfest and Hudson Bay Quest are underway.
- Our mechanic will be retuning shortly after completing level 2 of the apprenticeship program at Red River College.

Utilities

- Steven Gould was the successful candidate for the Chief Engineer of Utilities.
- Regular maintenance and duties are ongoing with repairs to equipment.
- Utilities have been working regularly with the Sewer and Water crew to operate the portable steamer.
- COR certification training is ongoing and Utilities continue to work on the Automation project at WPS

Landfill/L5

- Regular Duties are being carried out.

DBH has been repaired/rebuilt and staff are being trained on the operation of the DBH.

3.3 Municipal Services Officer

Councillor B.Dingwall reviewed the MSO report with the committee, the following items were noted:

- 17 animal tags
- 14 home business
- Local musher has advised that he wants to surrender his team. The musher is to keep 6 dogs and give up 6.
 - Manitoba Mutts has stepped forward to help us re-home the dogs.
 - They will take the 3 small pups immediately and foster them out as pets.

3.4 Director of Facilities

R. Nicholson provided a verbal report, the following items were noted:

- Firestop 75% complete, expected completion date is now the end of April.
- Hospital Doors, Front Office and Maintenance Shop Doors still need to be replaced
- Consultants have a plan to fix the planters and should be complete by the end of the month.
- We have a few projects on the go
 - Public Works, Cold Storage, and Playground
 - Safety and cost efficiencies
- Working to combine services with the Asset Management Group.

3.5 Recreation and Event Coordinator

C. Krahenbil provided a verbal report the following points were noted:

- Frontier Games is here and it's really busy in the Complex. It is good to see use of the facilities.
 - Positive Feedback from chaperons regarding the schedule in the Complex.
- New forms are going well
 - Daily reports are being filled out by the team.
- We have reorganized the staffing schedule to highlight peoples training and knowledge.
- Still having equipment issues with the computer.
- Regular staff meetings and communication are ongoing.
- Attending Arts Council Meetings
- Continuing to meet with individuals regarding programming.
- We are looking for more parent volunteers for Youth Drop In.
- The 2015 budget has been submitted
- Draft Facility Rental Guide has been developed.
- Cynthia has helped to develop a stats form regarding the rentals of last year

- to gain an understanding of where revenues are being collected.
- The pool cleaner has arrived.

4. NEW BUSINESS

4.1 Garbage Schedule

The draft garbage schedule was discussed by the committee the following points were noted;

- The item should be brought to the community
- 7 days is too long to leave garbage out
- Our current garbage truck is not designed to be operated by 1 person.

5. NEXT MEETING

The next meeting is scheduled for Wednesday March 11, 2015 at 4:00 P.M.

6. ADJOURNMENT

The meeting adjourned at 4:53